# IGNOU Assignment Submission Rules

- **Download the Assignments from the link: https://webservices.ignou.ac.in/assignments/ (http://www.ignou.ac.in/ Student Support/Student Zone Assignments)**

- **Assignments must be hand written only; no typed assignments will be accepted. Handwriting should be neat and readable.**

- **Write through front & back side of the Plain A4 paper only.**

- **Use black or blue ink ball pen. Do not use 'RED' ink pen.**

- **All assignments are to be submitted in single spiral binding with separate question paper for separate courses.**

- **Attach a photocopy of your IGNOU identity card along with the assignment.**

- **The students must submit the assignment according to prior notice given by studycentre.**

- **Never send the assignment through E-mail or Post.**

## Assignment must have the following details:

1) **Enrollment number**
2) **Name, Address and Contact number of the Student**
3) **Print Out Copy of the Downloaded Question paper.**
4) **Programme Code.**
5) **Course Title.**
6) **Course Code.**
7) **Course Codes of all submitted assignments in the front page.**
8) **Number of assignment submitted.**
9) **Date of submission**
10) **Signature**

**\*\*\* N.B. Students are asked to keep scan copies of submitted assignments.**